

**WEST DUNBARTONSHIRE COUNCIL – BB2  
BLUE BADGE CHECKLIST**

**1. AUTOMATIC CRITERIA**

You will AUTOMATICALLY qualify only if you have one of the following:-

1. Mobility Allowance/Higher rate Mobility component of the Disability Living Allowance.
2. War pensioners Mobility Supplement.
3. Registered Blind.
4. A Government Grant for your own vehicle.
5. A vehicle supplied by a government Department.

If you are claiming under any of the above categories please ensure that the following are returned with your Application Form.

1. Completed Application Form.
2. Two up to date passport style photographs of yourself, with your signature on the back.
3. Proof of eligibility under the above criteria, e.g. Blind Registration number, letter from DSS confirming Allowance with expiry date.

Please note that if the expiry date of the allowance is less than three years from date of application then the Badge will only be issued for the duration of the award.

**2. DISCRETIONARY CRITERIA**

If you are claiming under the above, please ensure that the following are included when returning the completed Application Form.

1. Two up to date passport style photographs of yourself, with your signature on the back.
2. A Medical Form, as supplied by this Authority, and completed by your GP. Please note that you must sign the front of the Medical Form, giving your consent prior to handing the form to your GP. West Dunbartonshire Council is not responsible for the payment of medical fees.

Discretionary applications may be subject to further assessment by a member of the Social Work Department's Occupational Therapy staff.

### **3. ADMINISTRATION CHARGE**

If your application is successful an administration charge of £2.50 (for a new or replacement) will be made. Payment should be made by cheque or by cash payment at the Social Work Office on collection of your badge.

### **4. APPLICATION FROM AN ORGANISATION**

Applications from organisation's of/or for people with a disability should fulfil the following criteria:-

1. The majority of residents/users, (at least 50%), who use the transport must meet the criteria for provision of a Blue Badge. If only a minority of residents' users meet the criteria they should apply for a Blue Badge in their own right.
2. The badge(s) should normally be used only on group transport vehicles.
3. The number of Badge(s) issued to any organisation will be at the discretion of the Social Work Department.

Organisations should forward:

1. A completed application form.
2. Headed notepaper, bearing the name logo of the organisation.

### **APPLICATION FOR A BLUE BADGE**

Please note that as of 1<sup>st</sup> January 2010 an administration charge of £2.50 will be made for Blue Badges. (A charge of £2.50 will be made for replacement Badges).

If your application is successful, you will be informed that your Badge is ready for Collection from your local Social Work Office. Please return your old badge, if you have one. You will be asked to pay the £2.50 charge on collection.

Payment can be made by cheque or in cash to the Social Work Office.